



Mary MacKillop College Mobile Phone Policy

Purpose

Mary MacKillop College has established the following Policy for mobile phones that provides teachers, students and parents with guidelines and instructions for the appropriate use of mobile phones during school hours.

The increased ownership of mobile phones requires that school administrators, teachers, students, and parents take steps to ensure they are used responsibly.

In order for students to carry a mobile phone to school, students and their parents or guardians must first read and understand the Mobile Phone Policy.

The Policy for mobile phones also applies to students during school excursions, camps and extra-curricular activities.

Rationale

Mary MacKillop College accepts that parents give their daughters mobile phones to protect them from everyday risks involving personal safety.

Mary MacKillop College acknowledges that the provision of mobile phones by parents is a good measure against dangerous and emergency situations.

It is the responsibility of students who bring mobile phones onto school premises to adhere to the safety guidelines and rules and regulations listed below.

Rules and Regulations

Students who bring a mobile phone onto school premises are advised to keep them well concealed and locked in their locker or handed in at the office for personal safety.

The mobile phone must be turned off when the first bell for morning House Group is rung. The mobile phone should not be used again throughout the day until after school finishes unless teacher permission is granted. If permission is granted for use as a music/calculator/internet device the phone must be placed on the student's desk in clear view to monitored by the teacher for designated use.

If a student uses a mobile phone in class or in the school grounds without permission, the student will face disciplinary actions according to the College Disciplinary Policy and as outlined below.

Students are asked not to take mobile phones into examination rooms and if they do they will be asked to place them on their desk in clear view as visible evidence that the mobile phone is turned off for the duration of the examination.

Any student who uses vulgar, derogatory, or obscene language while using a mobile phone will face disciplinary actions according to the College Discipline Policy.

Students with mobile phones may not engage in personal attacks, harass another person, or post private information about another person using SMS messages and phone calls.

Students using mobile phones to bully other students will face disciplinary actions according to the College Discipline Policy.

Safety Guidelines

The school accepts no responsibility for students who have their mobile phones stolen.

Mobile phones which are found in the school and whose owner cannot be located should be handed in at the office. Students are required to mark their mobile phone clearly with their name.

Students who bring mobile phones are advised to keep them well concealed and not 'advertise' they have them, to reduce the risk of theft during school hours.

Students with mobile phones must keep their password/pin numbers confidential. Mobile phones and/or passwords may not be shared.

Confiscated mobile phones are to be placed in an envelope clearly labelled with the student's name/date and placed on the Deputy Principal – Students desk. Students will have their mobile phone returned to them on the first occasion but parents will have to come to the College to collect the phone for subsequent breaches.