



Schedule of Fees and Levies for 2019 (Australian Residents Only)

TUITION FEES AND OTHER CHARGES

per student

Year Level	Tuition	Recurrent Cost Levy	Capital Levy Per Family	Total	Voluntary Building Fund Donation
7	3516	1500	420	5436	376
8	3516	1500	420	5436	376
9	3516	1500	420	5436	376
10	3516	1500	420	5436	376
11	3728	1500	420	5648	376
12	3728	1500	420	5648	376

Refer to Fee Discounts and Concessions for details on Early Payment Discount – (\$500 per family) for payment annually.

Examples of “extras” are noted on page 3 of the Schedule.

FEE INCREASES

Fee increases may occur annually in accordance with increases in the national CPI (Consumer Price Index) and other costs not immediately reflected in Government funding.

PAYMENT OPTIONS and DUE DATES

The College fee structure and budget relies on the prompt payment of fees. Tuition fees are charged in advance by the term for each of the four terms of the school year.

Our preferred payment options are:

Full year up-front payment by 28 February 2019

Direct Debit/Credit Card/Centrepay

Quarterly, monthly, fortnightly, weekly

Forms can be obtained from College Reception and are also available to download from the College Website:

<http://www.mmc.qld.edu.au/enrolments/Pages/Fees.aspx>

If fees are not paid by the College’s preferred payment instalment options, the full term’s fees must be paid by the second Friday of each term.

The continued non-payment of fees will result in the initiation of a process to collect the debt owing and in serious cases legal options may be pursued by the College. Special concessions are available for families experiencing financial difficulty as noted below.

FEE CONCESSIONS

The College has the ability to provide Tuition Fee Concessions each year to families who are experiencing financial hardship. The Principal will consider concessions where a demonstrated need exists. Please contact the Finance team at SNUHFinance@bne.catholic.edu.au for an initial discussion. Parents seeking assistance must submit a Tuition Fee Concession application form and supporting documentation. All applications are treated in confidence. The Principal has the discretion to grant financial hardship concessions. Applications for Tuition Fee Concessions must be renewed each year.

FEE DISCOUNTS

Early Payment Discount (applies to annual upfront payment): \$500 per family if the annual fee is paid before the **28 February 2019**.

Family Discount

The family discount on tuition fees is as follows and will be shown on your statement.

No. of Students	Tuition Fee Discount
2 nd student discount	40%
3 rd student discount	60%
4 th student discount	80%
5 th & additional student	100%

There is **NO** sibling discount on the Recurrent Cost Levy (RCL)

CAPITAL LEVY AND VOLUNTARY BUILDING FUND

The compulsory **Capital Levy** is necessary to assist with capital projects of the College and is an integral source of funds to meet the continued need for modern and effective facilities provided by the College, for example: the refurbishment of Penola Building. The capital levy cost is not tax deductible

Additional voluntary donations made to the School Building Fund are tax deductible. A voluntary donation of \$376 per annum is recommended and welcomed.

APPLICATION AND ENROLMENT FEES

Enrolment Application Fee: A non-refundable application fee of \$100 per student (including GST) is payable when submitting an application form for enrolment and payment of this fee commences the application process. The fee is used for administration and registration of the enrolment.

Enrolment Confirmation Fee: The student's place will be confirmed on the payment of a **non-refundable** enrolment fee of **\$200**. This enrolment fee must be paid prior to commencement of the student's first day at the College.

FEE INCLUSIONS

TUITION FEES and RECURRENT COST LEVY (RCL)

includes:

- Tuition and Curriculum Fees.
- All compulsory year level camps and retreats.
- Transport for all mandated curriculum excursions.
- College Laptop/Tablet and installed software.
All students are provided with a Windows-based Netbook for use at the College and at home whilst enrolled. This is the property of the College and is to be returned at times as requested by the IT Department and at the end of enrolment. There are additional charges for accidental damage and/or theft. See over for further details for costs where damage is deemed to be caused by disregard, neglect or repeated accidental damage.
- Wireless Internet access and IT Technical Support for school related Netbook issues.
- Textbooks (the Queensland State Government grants a Textbook Allowance directly to the College. For Qld residents this covers all textbook costs).
- Student ID card
- Comprehensive student diary.
- Student Counsellor and associated wellbeing support.
- College Annual.
- Locker hire (student pays for lock).
- Competition and sports nomination fees, as well as associated transport costs for co-curricular interschool sport, e.g CaSSSA competitions.
- Subject selection handbooks, QCS handbook and testing.
- Special presentations e.g. Multimedia, Brainstorm, Red Frogs.
- Some special competitions that encompass all year levels.
- Bus transport to applicable College sport carnivals.
- Printing to general printers with a printing allowance up to the value of \$20 per student per year.
- 24/7 School Student Accident Insurance.
- Some Year 12 Graduation cost.
- Nomination fees for debating and other co-curricular activities as applicable.
- Consumables and resources e.g. Media, Visual Art, Music

Items not included:

The following items are not included in the Recurrent Cost Levy and are considered extra-curricular charges. These extra items must be paid up front:

- College Uniform available at our College Uniform Shop. 2nd Hand uniforms are also available.
- Stationery, class workbooks and associated items.
- Costs for excursions (non-compulsory).
- Replacement ID, student diary.
- Photos (school, sport, Year 12).
- TAFE and other provider course costs (+ transport costs).
- Year 12 senior jersey, shorts and hoodie.
- Some Hospitality and/or Home Economic materials.
- Hire of Musical Instruments.
- Private music tuition.
- Locker padlock.
- **** Windows Laptop/Netbook charges in the event of damage or loss. **** See Appendix A.
- Entry fees to non-mandated competitions and similar.
- College Formals etc.

OTHER TERMS

UNIFORMS

The College Uniform Shop sells new uniforms and some 2nd hand uniform items. School and sport shoes are not available for purchase from the Uniform Shop.

Items for 2nd hand uniform sales must be laundered and pressed prior to sale. Blazers must be dry-cleaned. The seller sets sale price and the College receives commission on sales. Proceeds of sales are applied to the College Fee account if there are fees owing. Payments directly to parents via EFT are processed each year.

ABSENCES

No fee deduction is made for any delays in a student returning at the beginning of term or for absence during the term and/or at the end of term.

ENROLMENT

Due to increasing demand, the College will interview applicants up to 24 months prior to commencement. As a result of a successful interview, a place will be offered to the applicant. A letter of offer and a request for the enrolment confirmation fee will be sent offering a position. In the event of a student's withdrawal of enrolment, the enrolment confirmation fee is non-refundable.

A current and correctly completed enrolment form is required at the time of the student commencing with Mary MacKillop College. This enrolment form is a binding contract and must be held on the College file at all times for legal reasons.

ENROLMENT CANCELLATION/WITHDRAWAL

Provision of College facilities, materials and supplies require long term planning and staffing arrangements that cannot be adjusted at short notice. **Therefore, in the event of a student's withdrawal of enrolment after commencement at the College, an appointment must be arranged with the Principal or delegate prior to withdrawal. If an appointment is not arranged, the College reserves the right to apply a late notice of withdrawal charge equivalent to one full term's fees and levies.** No refund of fees will be given unless at the discretion of the Principal. Any outstanding fees must be paid at the time of student withdrawal.

NON-STATE SCHOOLS TRANSPORT ASSISTANCE SCHEME

This assistance is organised through Queensland Catholic Education Commission (QCEC). More information is available via www.schooltransport.com.au.

TEXTBOOK SCHEME

The College provides students with all required textbooks through the State Government Textbook Scheme.

Non-return of textbooks

Textbooks and library books not returned by the required date will incur the full price of the replacement charged to the College fee account.

Refund will not be considered unless books are returned in good condition.

Please note:

Recurrent Cost Levy Charges

The total recurrent cost levy has traditionally been charged in Term 1 however to try and ease the cost burden on families we will now be splitting this payment over four terms.

Appendix A:

****** It is important that all Students and their Parents or Guardians understand that where damage or loss occurs to College Laptops and Tablets a repair/replacement cost will be charged to the College Fee account. ******

Laptops/Tablets

Laptops and Tablets remain the property of the College. If a Netbook device is not returned by a student, either on request or at student departure, charges will be applied to the College fee account to recoup the cost of the Netbook, the installed programs and accessories.

REPAIR COSTS

Type of Charge	Amount Charged
Damage to Laptops/Tablets screens requiring replacement for any reason:	\$99 - \$400 per incident charged to the College Fee account depending on device model and number of incidents**
Damage to other Laptop/Tablet components requiring replacement for any reason:	Repair costs, as set by College repair contractor, plus administration fee, will be charged to College fee account.
Removal of permanent pen marks from Netbook	Repair costs, as set by College repair contractor, plus administration fee, will be charged to College fee account.
Replacement power adapter	\$45 - \$75 depending on device model**
Replacement stylus	\$75 - \$110 depending on device model**
Replacement of Netbook case	\$50**
Non-return of Netbook to the College when student leaves or when device requires total replacement for any reason.	\$850** to \$1,300 ** Depending on age of machine.

****Costs liable to change based on age, model and supplier charges**