



MARY MACKILLOP  
COLLEGE

# Mary MacKillop College

## Uniform, Hair and Grooming Standards Policy

### Document



Mary MacKillop College  
Uniform Policy  
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Our College is committed to the dignity of the whole person, equality of opportunities and engaging in purposeful learning experiences.

#### **MOTTO**

My Faith is My Light

#### **VISION**

We are an interconnected, joy-filled, contemporary Catholic learning community, inspired by the Josephite traditions to be people achieving our potential.

#### **MISSION**

We forge a culture of **creativity, excellence, justice** and **compassion** as we **nurture, challenge, education** and **empower** one another.

#### **VALUES**

We uphold **SPIRIT, WISDOM, INTEGRITY, COURAGE, UNITY** and **SERVICE**  
To guide our thoughts, words and actions  
to **live principled lives together.**

MMC Learners are **Curious, Creative, Self-directed, and Resilient.**

MMC Learning Analogy – Stuck, Seek, Strive, Soar

**MacKillop Women Shine**



The College has clear expectations with regards to the wearing of the correct College uniform.

## Policy

The Mary MacKillop College Uniform Policy is an agreed standard of dress for students who attend Mary MacKillop College. The uniform for students was developed through a thorough consultation process with parents, staff and the wider community. The policy also covers other aspects of personal presentation of students especially as ambassadors of the College and its name.

The Mary MacKillop College Uniform Policy applies to students when:

- Attending or representing our school
- Travelling to and from school
- Engaging in school activities out of school hours including school excursions
- Wearing the College uniform inside or outside of school hours

The Mary MacKillop College uniform aims to contribute to a safe, purposeful, inclusive, and supportive learning environment through:

- Ready identification of students and non-students at school;
- Fostering a strong sense of belonging;
- Developing a mutual respect among students by minimising visible evidence of economic or social difference;
- Being 'Sun Smart';
- Being respectful of the College community and its reputation;
- Inclusive learning environment;

## Expectations

Every student is expected to wear their College Uniform with pride and purpose:

- Students will be role models of College values in word and deed when in the College uniform;
- The College uniform will be worn in its entirety and not with other non-approved items;
- All uniform items to be clearly labelled with student's name and House Group;
- The College uniform will be worn in accordance with all aspects of the Uniform Policy found in the Student Planner and a more detailed description on the College Website under Uniform Policy;
- Students will not harm the reputation of College while wearing the uniform;
- Students are not permitted to upload, through the use of any data carriage service, images and videos of themselves, or others, in the College uniform to any digital platform;

## Relaxation of the Policy (Non-Uniform, Splash of Colour/Free Dress Days)

From time to time each year, the school will organise dress-up (i.e. non-uniform, splash of colour, free dress) days for students. On nominated days, students may dress up or wear casual clothes as part of activities being run in the school. These activities are usually organised as part of a celebration, a fundraising activity or House event. Some days will require a donation of a gold coin for fundraising. Students may be required to remove any extra items or decorations (such as face paint, glitter, accessories) before learning school for the day.

On these occasions, students are permitted to wear acceptable & reasonable clothing relevant to the day's theme instead of their uniform when on the College grounds. Examples of activities include:

- Book Week dress-up, carnivals, social justice days and other functions;
- Camps or other excursions that do not require school uniform to be worn;

These guidelines apply to College events such as dances, dress-up days, excursion, camps and retreats hosted by Mary MacKillop College or other schools:

- Clothing is to be neat, smart and casual;
- Clothes must not be see through;
- T-shirts must be appropriate for school wear: shoulders must be covered with sleeves (not singlet or cold shoulder), the neckline must not be low, the hem of the t-shirt sits on or below the waist (no midriffs), and any images or graphics or words on the shirt must be appropriate and reflect our College values.
- No ballet tights or revealing bike pants/leggings
- Dark leggings are the preferred attire (3/4 or full length) are permitted. Skirts and shorts must be knee length.
- Shoes are to be low heeled and covered.
- Hair must comply as per the normal College Uniform Policy. Hair is to be tied back at all times.
- If students have a PE practical class, students must wear suitable clothing for the class, as per the teachers guidelines.
- No jewellery or makeup is allowed as per normal College Uniform Policy.
- Hats must be worn

If clothing is inappropriate, parents will be notified to come and collect their daughter.

## Cultural Exemptions

Any uniform exemptions due to cultural or religious reasons must be made in writing by parents to the Deputy Principal. The form to be completed is attached.

## Policy

- Inappropriate clothing, jewellery or accessories cannot be worn at any time. This applies to any clothing, accessories, jewellery or apparel worn by students that is deemed to be offensive, unsafe or likely to disrupt normal school management. This will be confiscated and can be collected at the end of the term from Student Services.
- College hat must be worn at all times. Students must carry their hats with them at all times.
- On school days closed in shoes must be worn to events, hair must be tied back and normal jewellery and make up rules apply.

## Special circumstances

The Mary MacKillop College Uniform Policy incorporates strategies to accommodate special needs and circumstances of student. These arrangements are negotiated between parents and the Principal. Examples of special circumstances may include:

- Student's medical conditions (allergies etc);
- Student's physical attributes or requirements. Authorisation from the College and letter from a doctor/psychologist is required.

## Sanctions

Our school community supports the application of the following sanctions for breaches of the Mary MacKillop College Uniform Policy. These include:

- Preventing students from attending, or participating in any activity for which they are representing the school
- Providing verbal and/or written communication to parents of children who do not meet the requirements of the Uniform Policy
- Administering consequences as a result of not meeting the requirements of the Uniform Policy.

## Uniform Code

### Required Items

FORMAL UNIFORM	SPORTS UNIFORM
<ul style="list-style-type: none"> <li>➤ The College formal uniform is worn on Monday, Tuesday, Thursday and Friday unless otherwise advertised.</li> <li>➤ The College Formal Uniform is the Navy Dress .</li> <li>➤ The College Badge is worn on the left collar and the House Badge is worn on the right collar.</li> <li>➤ The College socks are white with two bands, which are worn everyday. Black, dark or ink/navy stockings can be worn during Terms 2 and 3.</li> <li>➤ The College navy and white ribbon set or a white or navy ribbon or a navy scrunchie may be worn to tie up hair.</li> <li>➤ The Formal Uniform is worn with Black Leather traditional school shoes, which are tied with laces (no slip ons, buckles, or velcro fasteners). The heel is flat and no more than 2.5cm high.</li> <li>➤ The College Formal hat must be worn to and from school and at all times during the school day. Students are to remove their hats while they are in the classroom.</li> <li>➤ The College jumper may be worn with the Formal Uniform and Sports Uniform during the year. The College Sports Jacket may not be worn with the Formal Uniform.</li> <li>➤ The College Blazer is to be worn during Terms 2 and 3 to and from school and for all formal College events. Students representing the College in the community must wear the College Blazer with their Formal Uniform.</li> <li>➤ The College Scarf can be worn with the Formal Uniform.</li> </ul>	<ul style="list-style-type: none"> <li>➤ The College Sports Uniform is to be worn every Wednesday and during PE lessons.</li> <li>➤ The College Sports Shirt is navy with either a red, green, or yellow panel. Students wear the colour of their House.</li> <li>➤ The College Sports Shorts are navy with the College logo added. Seniors may wear the College Senior Shorts.</li> <li>➤ The College socks with two blue bands are to be worn with the Sports Uniform.</li> <li>➤ Joggers or sports shoes with non-marking soles and that are supportive of the feet and ankles must be worn.</li> <li>➤ The College Sports cap or Formal hat can be worn with the Sports Uniform .</li> <li>➤ If you undertake PE classes, you must wear your Formal uniform to and from school and change at next appropriate break.</li> <li>➤ The College tracksuit jacket and tracksuit pants may be worn all year with the Sports uniform.</li> <li>➤ The College Sports bag may be used in addition to the College bag for training and sporting events. This bag cannot replace the College bag.</li> <li>➤ College House ribbons can only be worn with the sports uniform on Wednesdays and at Sporting Carnivals.</li> </ul>

### College hat

A hat must be worn on all occasions. Mary MacKillop College has introduced a 'Sun Smart' policy which requires all students to wear their school hat at all times.

Students are required to wear their formal hat with their formal dress uniform.

Students are able to wear their formal hat, bucket hat or MMC Cap with their sports uniform.

### Additional Items

- The College bag is the only bag that may be used to and from the College.
- College tote bags must be used for excursions and may be used to carry books to and from classes.
- College sports shirt (with red, green or yellow House panel) must be worn at all interhouse sporting carnivals and for designated celebrations. House ribbons may be worn on Wednesday with the Sports uniform, and at College carnivals.
- Sports shoes must be supportive of feet and ankles; No acceptable shoes include: vans, converse, volleys and other styles are not acceptable.
- College lock must be purchased from the Uniform Shop.

## Jewellery

The following items are the only acceptable accessories that may wear at the College:

- Simple gold, silver, black or brown band wristwatch;
- The College earrings are the preferred option although you may wear plain silver or gold studs (no stones or colour gems or pearls) or a plain silver or gold sleeper – no hoops
- Any additional items must be approved by the Deputy Principal.

Additional items worn will be taken by a teacher and held in trust by the Head of House until the end of the day when it may be collected. The wearing of banned jewellery will result in it being confiscated. Further infringements will incur other disciplinary consequences.

No SMART watches are allowed. Please refer to our SMART Device Policy.

## Piercings

Jewellery is not to be worn within the College uniform. Earrings, ***other than a single lower lobe piercing***, body piercings, chains, wristbands, chains, rings are unacceptable.

Ears are to be only pierced in the lower lobe. 1 piercing in each ear lobe is acceptable.

No other studs (including finger, facial and tongue studs) or spacers are acceptable, even if they are clear.

No other piercings are permitted. Students will be asked to remove them, and a consequence will be issued. The items will be held for collection. If piercings are not able to be taken out, or if the request to take them out is not complied with, students will be sent home until they are removed.

A crucifix may be worn under the College uniform, on a chain that is not visible.

## Makeup and Nail Polish

No makeup, fake eyelashes, fake tan, fake nails or nail polish is permitted. This includes permanent or semi- permanent eye liners, eye lash tints etc. Students who wear fake nails to the Formal and Semi-Formal must have the colour removed by the first day of school after the event. Clear fake nails may need to be removed professionally, so they can be removed within the week from the event. Students will be asked to remove makeup – makeup wipes will be provided.

## Hair

Student hair must be well groomed and cut in a conservative style. **Hair colour must be of a natural hair colour for the student themselves.** There are to be no extremes in style, colour or cut with hair style. Students who use hair dyes or colours that are extreme will have their parents contacted and the students will not be permitted to return to the College until the colour is removed or the cut is more acceptable. Hair cannot be shaved, fully or partially without prior approval from the College Principal.

Hair of length passed the collar must be tied back off the face, with all hair secured into a ponytail, braid etc. Hair longer than the collar must be fully tied back. Hair ties, clips and pins must be the colour of your hair. Hair that is tied or braided must be in a style that allows for the effective wearing of the College hat.

No accessories, other than a white ribbon, College navy scrunchies or the College navy and white ribbon are allowed.

Students are permitted only two (2) uniform passes per semester (found in the school planner), after which a RECONNECT will be given.

## Sport and PE

Students training or representing the College in a sport are required to wear full sports uniform to/from training and are to change into formal uniform at the completion of training. If the sport has a special training shirt and/or team uniform it is permitted to be worn at training only, not to and from school.

Because of the importance of participation in appropriate physical exercise, students who are not prepared for PE lessons and/or sport i.e. not wearing correct uniform or cap, will receive a detention after two breaches per term. Students are not permitted to arrive at school or leave at the end of the day while wearing their Sports uniform. The only exception is on Wednesday or when special permission is given e.g. excursions or retreat days.

## Uniform Shop

The Uniform Shop is open at the following times during each term:

- Tuesday: 7:45am to 8:30am
- Thursday: 7:45am to 8:30am
- Closed during the last week of each semester for stock take.

**UNIFORM EXEMPTION FORM**

This form is to be completed for uniform exemption by parent/carer.

*At Mary MacKillop College, we wear our uniform with pride and purpose. Dress standards are for all students. Our reasons for a Uniform, Hair and Grooming Standards Policy purpose is to:*

1. *Ensure students are dressed in clothes that are appropriate for learning activities.*
2. *Easily identifies intruders to the school when all others are in uniform;*
3. *Comply with Workplace Health and Safety requirements;*
4. *Create a good impression of students and the school to the wider community;*
5. *Ensure the focus is on learning, rather than what people are wearing; and*
6. *Eliminate competition between students to be dressed in expensive brand name clothes.*

*College staff are aware that some aspects of the dress code will affect students and the need for uniform exemptions are required. Please complete the form below and return to the Deputy Principal.*

Student Name: \_\_\_\_\_ Student Home Group: \_\_\_\_\_

Student Year Level: \_\_\_\_\_

Aspect of the dress code that affects the student on the grounds of:

- Race/culture
- Ethnos/religious requirement
- Gender
- Pregnancy
- Health
- Individual Physical Needs

Request for exemption: \_\_\_\_\_

Uniform modification suggested: \_\_\_\_\_

*As a student of Mary MacKillop College, I promise to wear my uniform with pride and purpose.*

Student signature: \_\_\_\_\_

Date of request: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

**Office Only** \_\_\_\_\_

Decision: \_\_\_\_\_

**Copies in:**

- Student File
- ENGAGE
- Communicated with Staff

**Communicated to:**

- Reception/Admin
- HG Teacher
- Class Teachers
- Insights Team
- HoHs
- Library
- Sport

Head of House /Parent Discussion notes: