



2024 Schedule of Fees and Levies

(Australian Residents Only)

As a Catholic school, Mary MacKillop College is not fully funded by government grants. For this reason, the College sets Fees and Levies annually to reflect current operational costs.

TUITION FEES AND OTHER CHARGES *per student*

Year Level	Tuition	Recurrent Cost Levy	Capital Levy <i>Per Family</i>	P&F Levy <i>Per Family</i>	TOTAL	Voluntary Building Fund Donation	Total including Voluntary Building Fund Donation
7	4037	1654	495	10	6196	420	6616
8	4037	1654	495	10	6196	420	6616
9	4037	1654	495	10	6196	420	6616
10	4037	1654	495	10	6196	420	6616
11	4279	1654	495	10	6438	420	6858
12	4279	1654	495	10	6438	420	6858

FEE DISCOUNTS

Early Payment Discount (applies to annual upfront payment):
\$500 per family if the annual fee is paid before the **28 February 2024**.

Family Discount – the family discount on tuition fees is as follows and will be shown on your statement:

No. of Students	Tuition Fee Discount
2 nd student discount	40%
3 rd student discount	60%
4 th student discount	80%
5 th & additional student	100%

There is **NO** sibling discount on the Recurrent Cost Levy

CAPITAL LEVY AND VOLUNTARY BUILDING FUND

The compulsory **Capital Levy** is necessary to assist with capital projects of the College and is an integral source of funds to meet the continued need for modern and effective facilities provided by the College. Our building program commenced in September 2023. The capital levy cost is not tax deductible.

Additional voluntary donations made to the School Building Fund are tax deductible. A voluntary donation of **\$420** per annum is recommended and welcomed.



ENROLMENT FEES

Application: a non-refundable fee of \$120 per student (including GST) is payable upon lodgement of your form to commence the application process and cover administration costs of processing the required documentation.

Offer of Placement: A student's place will only be confirmed following the payment of BOTH the Confirmation Fee (\$200 non-refundable) and the Enrolment Bond (\$400) by the date specified in the Letter of Offer that is emailed upon an offer being made.

*N.B. The **Enrolment Bond** will be held in trust until the student completes Year 12 at the College. It will be offset against the final term fees. If the student is withdrawn from the College prior to this time, the bond will be forfeited.*

FEE INCLUSIONS

TUITION FEES and RECURRENT COST LEVY includes:

- College **Laptop***, installed software, **wireless internet access**, and comprehensive **IT Technical Support** for school-related device.
- **Co-curricular interschool sporting costs - i.e. participation** in and **nomination fees** for sport that is undertaken (e.g. CaSSSA), **including** transport costs to and from venues each week (e.g. Loretto College, Downey Park, etc...) over the course of the season
- **Camps** and Year Level **Retreat** costs (i.e. accommodation, food, and transport)
- **QDU Debating** nomination fees and other co-curricular activities as applicable.
- Mandated Curriculum **excursions** and associated **transport**
- **Textbooks** (State Government grants a Textbook Allowance to the College. For Qld residents, this covers all costs)
- Student ID card, Student Diary, Locker Hire (student pays for lock), and College Annual
- Student Counsellor and associated wellbeing support
- Subject Selection Guides, Subject consumables and resources (e.g. Media, Visual Art, Music), External testing materials
- Special presentations e.g. *Guest Speakers, Unleash Potential Program, Multimedia, Brainstorm*
- Some special competitions that encompass all year levels
- Bus transport to applicable College events (e.g. Celebration of Excellence, Sports Carnivals)
- Printing to general printers with an allowance up to the value of \$20 per student per year
- Some Year 12 Graduation costs

* All students are provided with a Windows-based tablet (laptop) device for use at the College and at home whilst enrolled. This is the property of the College and is to be returned at times as requested by the IT Department and at the end of enrolment. There are additional charges for accidental damage, loss and/or theft. See Appendix A for further details for costs where damage is deemed to be caused by disregard, neglect or repeated accidental damage.

Items not included:

The following items are not included in the Recurrent Cost Levy and are considered extra-curricular charges. These extra items must be paid up front:

- College Uniform - available for purchase from our MacKillop Uniform Shop. Second-hand uniforms are also available.



- Stationery, class workbooks and associated items.
- Costs for excursions (non-compulsory).
- Replacement ID, student diary.
- Photos (school, sport, Year 12).
- TAFE and other provider course costs (+ transport costs).
- Year 12 senior jersey, and other apparel.
- Some Hospitality and/or Home Economic materials.
- Hire of Musical Instruments.
- Private music tuition.
- Locker padlock.
- ***** Tablet (laptop) device charges in the event of damage or loss. *** See Appendix A.**
- Entry fees to non-mandated competitions and similar.
- College Formal and similar.

PAYMENT OPTIONS and DUE DATES

The College fee structure and budget relies on the prompt payment of fees. Tuition fees are charged in advance by the term for each of the four terms of the academic year.

Our **preferred** payment options are:

- **Full year up-front** payment by 28 February 2024 (discount applies to full year enrolment)
- **Regular** quarterly, monthly, fortnightly or weekly **payments** via:
 - Direct Debit
 - Credit Card
 - Centrepay

Forms for these payment options can be obtained from the College Reception and are available to download from our Website: <http://www.mmc.qld.edu.au/enrolments/Pages/Fees.aspx>

If fees are not paid by the College's preferred payment instalment options, the full term's fees must be paid within 14 days of issue of the Statement of Fees and Levies.

The deliberate non-payment of fees, where there is clear evidence of capacity to pay, will result in the initiation of a process to collect the debt owing and, in serious cases, legal options will be pursued by the College. Special concessions are available for families experiencing financial difficulty as noted below.

FEE CONCESSIONS

The College has the ability to provide Tuition Fee Concessions each year to families who are experiencing financial hardship. The Principal will consider concessions where a demonstrated need exists. Please contact the Finance team at SNUHFinance@bne.catholic.edu.au for an initial discussion. Parents seeking assistance must submit a Tuition Fee Concession Application Form and supporting documentation. All applications are treated in confidence. The Principal has the discretion to grant financial hardship concessions. **Applications for Tuition Fee Concessions must be renewed each year.**



OTHER TERMS & CONDITIONS

ENROLMENT

Due to increasing demand, the College will interview applicants up to 24 months prior to commencement. As a result of a successful interview, a place will be offered to the applicant. A letter of offer and a request for the enrolment confirmation fee and enrolment bond will be sent offering a position. In the event of a student's withdrawal of enrolment, the enrolment confirmation fee and enrolment bond is non-refundable.

A current and correctly completed enrolment form is required at the time of the student commencing with Mary MacKillop College. The Enrolment Confirmation Form is a binding contract and must be held on file at the College.

ABSENCES

No fee reduction is made for any delays in a student returning at the beginning of term or for absence during the term and/or at the end of term.

CANCELLATION / WITHDRAWAL ONCE STUDENT HAS COMMENCED

Provision of College facilities, materials and supplies requires long term planning and staffing arrangements that cannot be adjusted at short notice.

A minimum of 6 weeks' notice is required to cancel an enrolment. An appointment must be arranged with the Principal or delegate prior to student withdrawal.

If sufficient notice is not received, any outstanding **existing fees and levies** must be paid **plus** an **additional six week's fees and levies** (from the formal notice of enrolment cancellation/withdrawal) are payable.

OTHER ITEMS

UNIFORMS

The MacKillop Uniform Shop sells new uniforms and some second-hand items. School and sport shoes are not available for purchase from the Uniform Shop.

Items for second hand uniform sales must be laundered and pressed prior to sale. Blazers must be dry-cleaned. The seller sets the sale price and the College receives commission on sales. Proceeds of sales are applied to the College Fee account if there are fees owing. Payments directly to parents via EFT are processed each year.

NON-STATE SCHOOLS TRANSPORT ASSISTANCE SCHEME

This assistance is organised through Queensland Catholic Education Commission (QCEC). More information is available via www.schooltransport.com.au.

TEXTBOOK SCHEME

The College provides students with all required textbooks through the State Government Textbook Scheme.

NON-RETURN OF TEXTBOOKS

Textbooks and library books not returned, or not returned in good condition will incur the full price of the replacement charged to the College fee account.



Appendix A:

****** It is important that all Students and their Parents/Caregivers understand that where damage or loss occurs to College Laptop/Tablet devices a repair/replacement cost must be paid prior to repair. ******

Laptop/Tablet devices

Laptop/Tablet devices remain the property of the College. If the laptop/tablet device is not returned by a student, either on request or at student departure, charges will be applied to the College fee account to recoup the cost of the device, the installed programs and accessories.

REPAIR COSTS

Type of Charge	Amount Charged
Damage to tablet device screens requiring replacement for any reason:	\$99 - \$400 per incident, depending on device model and number of incidents**
Damage to other tablet device components requiring replacement for any reason:	Repair costs, as set by College repair contractor, plus administration fee, will be payable.
Removal of permanent pen marks from tablet device	Repair costs, as set by College repair contractor, plus administration fee, will be payable.
Replacement power adapter	\$35 - \$45 depending on device model**
Replacement stylus	\$45 - \$100 depending on device model**
Replacement of tablet device case	\$40**
Non-return of tablet device to the College when student leaves or when device requires total replacement for any reason.	\$950** to \$1,500 ** Depending on age of machine.

****Costs liable to change based on age, model and supplier charges**